



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES

October 27, 2009

Approved
11/17/2009

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Jeffrey Goodman, <i>Co-Chair</i>	Robert Butler	Jeff Bailey	Dave Young	Jane Nachazel
Kathy Watt, <i>Co-Chair</i>	Michael Green	Miki Jackson	Juhua Wu	Glenda Pinney
Fredy Ceja	Ted Liso	Raquel Sanchez		Craig Vincent-Jones
Jim Chud	Anna Long	Scott Singer		
Douglas Frye		Steve Wayland		
Bradley Land		Yvette Wells		
Quentin O'Brien		Jason Wise		

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Priorities and Planning (P&P) Committee Meeting Agenda, 10/27/2009
- 2) **Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, 9/22/2009
- 3) **Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, 7/28/2009
- 4) **Spreadsheet:** Grant Year 19 Ryan White Part A & B Expenditures by Service Categories as of August 31, 2009, *ongoing*
- 5) **Summary Key:** Ryan White Part A/B Expenditures by Service Category, *ongoing*
- 6) **Spreadsheet:** Fiscal Year 2009 and 2010 Allocations, 10/27/2009
- 7) **Summary:** Fiscal Year 2010 Priority- and Allocation-Setting, Paradigms and Operating Values, 4/7/2009
- 8) **Summary:** Consumer Caucus Summary, 5/14/2009
- 9) **Summary:** California HIV Insurance Continuation Options, 5/5/2009
- 10) **Memorandum:** SPA 1 Service Model and Allocations, 4/29/2009

1. **CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:50 pm and attendees related their conflicts of interest.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 9/22/2009 and 7/28/2009 Priorities and Planning (P&P) Committee Meeting Minutes (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:**
 - Ms. Wu reported SPA 1 applications have been received and are being reviewed. Mr. Bailey reported Michael Green, OAPP, told him the selection process would be completed by 12/15/2009.
 - ➡ Mr. Vincent-Jones will follow-up with OAPP to e-mail a Benefits Specialty RFP progress report within a few days.
7. **CO-CHAIRS' REPORT:** There was no report.

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8. FY 2009/2010 EXPENDITURES:

- Mr. Young, OAPP, noted this is a draft report as the approved allocations have not yet been received from the State.
- The State Single Allocation Model (SAM) care allocation is expected to be \$10.2 million. The report reflects anticipated allocations for the July 2009 – June 2010 grant period, but percentages in Column 3 are not yet updated.
- Part B, Column 5, \$4.6 million, represents Part B at the start of YR 19. OAPP has billed the State for April – June 2009 and has some outstanding June invoices.
- Column 6 includes the Part B allocation in Column 5, which will be revised upon receipt of the Master Grant Agreement from the State.
- Mr. Vincent-Jones cited a legal ruling that State directly-funded contracts can only be cut from October forward rather than retroactively to July 2009. Michelle Roland, Chief, Office of AIDS (OA) has also identified funds that may mitigate impact.
- Page 2 reflects funding streams other than Part A and SAM. NCC adjustments reflect contracts terminated or reduced.

9. FY 2010 PRIORITY- AND ALLOCATION-SETTING:

A. Allocation Revisions:

- Mr. Goodman noted FY 2010 allocations are done. Revisions are to better align allocations with revised FY 2009 allocations (e.g., Medical Nutrition Therapy, Home-based Case Management).
- Mr. Vincent-Jones said the County previously received Part B and Consortia funds from the State. The Commission is responsible for Part A and B. The SAM includes previous state contracts for Early Intervention Program (EIP) and Home-Based Case Management.
- Mr. Vincent-Jones estimated \$1.5-2 million available for allocation due to the SAM increase and reduced expenditures, e.g., savings from better oversight of Medical Transportation. Total RW allocations are expected to be about \$39.5 million. There is also about \$10.2 million in NCC funds allocated to care and treatment.
- Proposals were considered for additional funding to Home-Based Case Management, especially from the estimated Hospice variance of \$145,000 and to Nutrition Support for which a study is planned, but neither was accepted.
- A \$22.5 million funding threshold was considered for Medical Outpatient. No decision made.
- Mr. O'Brien suggested either allocating or not allocating funds for, e.g., Medical Nutrition Therapy and Treatment Education so OAPP has an amount to contract. He expressed concern that rolling them into Medical Outpatient essentially creates an unfunded mandate and may abdicate Commission responsibility.
- Mr. Bailey noted many agencies that had Treatment Education contracts also had ADAP Enrollment under the same contract. Discussions are ongoing about resolving how to fund ADAP Enrollment with those agencies.
- Ms. Wu said OAPP is working to improve the Treatment Education model. It may move into Medical Care Coordination to better link it with medical care. Mr. Vincent-Jones added the Commission has moved toward better appreciation of the distinction between Treatment Adherence Counseling in clinics and other Treatment Education for specific populations.
- ➡ Ms. Wu will report back on whether OAPP was successful in identifying additional State Treatment Education funds.
- ➡ New OAPP data will be shared in advance if it is available. Mr. O'Brien will offer spreadsheet improvement suggestions to staff.

MOTION #3 (Goodman/Land): Extend meeting 25 minutes (*Passed by Consensus*).

MOTION #4 (Goodman/Land): Approve the following baseline revisions to FY 2010 for future P&P Committee discussion consistent with the revised FY 2009 allocations: reduce Medical Nutrition Therapy by \$370,000 to \$0; reduce Medical Transportation by \$380,000; increase EIP by \$600,000; increase Home-Based Case Management by \$1.5 million; increase Medical Outpatient by \$750,000 to acknowledge increased responsibilities like the Therapeutic Monitoring Program (*Passed: Ayes: Ceja, Chud, Land, Goodman, Watt; Opposed: O'Brien; Abstention: none*).

10. **NUTRITION SUPPORT STUDY:** This item was postponed.

11. **PROCUREMENT/SOLICITATION PROCESS REFORM:** This item was postponed.

12. **GEOGRAPHIC ESTIMATE OF NEED FORMULA:** This item was postponed.

13. **ADVERSITY SECTORS:** This item was postponed.

14. **HOSPICE SERVICES NEEDS ASSESSMENT:** This item was postponed.

15. **MONITORING GOALS/OBJECTIVES:** This item was postponed.

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16. **COMMITTEE WORK PLAN:** This item was postponed.

17. **OTHER STREAMS OF FUNDING:** This item was postponed.

18. **STANDING SUBCOMMITTEES:** This item was postponed.

19. **NEXT STEPS:**

➡ Reschedule the 11/24/2009 P&P Committee meeting to 11/17/2009 because of the Thanksgiving holiday.

20. **ANNOUNCEMENTS:** This item was postponed.

21. **ADJOURNMENT:** The meeting was adjourned at 5:05 pm.